

# CD-ROM Order Form

Optical Disc Solutions, Inc.  
1767 Sheridan Street, Richmond, IN 47374  
Tel (765) 935-7574; Fax (765) 935-0174



## CUSTOMER INFORMATION

Bill To: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Attn: \_\_\_\_\_  
P.O. # \_\_\_\_\_

Ship To : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Attn: \_\_\_\_\_  
W.O. # \_\_\_\_\_

## Principal Contacts (1. Project Manager 2. Technical 3. Artwork)

1.	Phone/Fax
2.	Phone/Fax
3.	Phone/Fax

## ORDER INFORMATION

CD-Rom Title: \_\_\_\_\_ Replication Quantity: \_\_\_\_\_  
Arrival Date of Input Media: \_\_\_\_\_ Arrival Date of Printed Mat'l: \_\_\_\_\_  
Turnaround Time (Days)  1  2  3  7  14  Other: \_\_\_\_\_  
Order Type:  New Master  Repress  Reorder/Update  Other: \_\_\_\_\_  
Status Reports (if required):  Production  Shipping  Print/Mat'l Inventory  other: \_\_\_\_\_

## DATA INPUT AND OUTPUT INFORMATION

Is data in CD image form?  Yes  No (premastering required)  
Input Media Type:  CD-Rom  CD-R  8 mm  4 mm  MO  Other: \_\_\_\_\_  
Output Media Format:  ISO-9600  HFS  Hybrid  Other: \_\_\_\_\_  
Size of Data (MB) or # of Sectors: \_\_\_\_\_ Attach Track/A-Time listing  
Audio Timing:  Track  Track Relative  A-Time

## ARTWORK AND PACKAGING INFORMATION

Color 1): \_\_\_\_\_ Color 2): \_\_\_\_\_ Color 3): \_\_\_\_\_ Color 4): \_\_\_\_\_ Color 5): \_\_\_\_\_ Color 6): \_\_\_\_\_  
Print Material:  Front Liner  Back Liner  Booklet  Booklet  
Is printed material supplied by customer or through Optical Disc Solutions, Inc.  Customer  ODS  
Packaging:  Jewel Case ( Single  Double  Triple  Quad)  Sleeve  Shrinkwrap/Poly  Bulk Pack  
 Other (Please specify): \_\_\_\_\_  
Special Services:  Adhesive Labels  Serialization  Other: \_\_\_\_\_

## SHIPPING INFORMATION

Bulk  Drop Ship Acct#: \_\_\_\_\_  
Preferred Carrier: \_\_\_\_\_ By Truck: \_\_\_\_\_ By Package: \_\_\_\_\_

## SPECIAL INSTRUCTIONS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_